



repstor

A REPSTOR SUCCESS STORY

## **Stedin Groep** selects Repstor Custodian for Legal from Transform Data to manage legal files, meetings and reporting using Microsoft 365

Stedin Groep is active in the Randstad megalopolis of The Netherlands, which includes the four largest Dutch cities, the ports of Rotterdam and Amsterdam and Schiphol airport.

Given its extensive operations, the group needed a better way to manage documents and email trails linked to legal matters, to improve productivity and efficiency in its dealings across the business.

Specifically, the Group was looking for a high-functioning, fit-for-purpose file management system to simplify legal document and email management, reducing reliance on legacy systems which were proving restrictive and a burden to manage.

## Streamlining meetings, improving caseload visibility

The legal department needed to be able to compile a complete, definitive master matter file into which, as well as communication and documents, notes and status updates could be added. From a management perspective, Stedin Groep also needed to improve its reporting capabilities. As well as being able to report back to the business about its activities, the legal department needed gain greater insight into its caseloads to enable it to prioritise and adjust resources more effectively and at speed, as needs dictated.

It also wanted to find new and better ways to structure routine meetings such as AGMs, Executive Boards and Supervisory Boards, so that those involved in the organisation of these events would not have to start from scratch each time when putting together their itineraries. Defining reusable meeting structures would allow the various meetings to be prepared more easily and efficiently, and for event creators and/or participants to more readily locate relevant records and information.

## Building on Microsoft 365, optimised using Repstor Custodian for Legal & Qwickr

To help Stedin Groep's legal operations deliver against these objectives, Transform Data proposed Repstor Custodian for Legal, a document, email and case management solution based on the powerful Microsoft 365 platform. The Repstor solution offers extensive integration with popular everyday applications including Microsoft Outlook, SharePoint and Teams, boosting user adoption because it complements the way people already work. Custodian for Legal is used worldwide by corporate legal teams, as well as law firms and professional service providers of all sizes.

Without needing to invest in a separate, dedicated matter management system, at great cost and with more features that most in-house legal teams need, Stedin Groep has been able to transform its legal operations management using its existing Microsoft investment.

Meeting participants now have access to a user-friendly portal to store and consult their information in a smart way. Matter-related information stored within files and meetings is now automatically provided with the correct metadata, allowing the legal department to harness the powerful search functionality of the Microsoft platform. Transform Data's Qwickr application allows users to perform very extensive searches and create their own cross-sections through their data, locate the documents they need, and act swiftly.

## Drawing on best practice accelerates success

Transform Data proved instrumental in guiding Stedin Groep through the new set-up, and easing the transition.

*"The transition from our various legacy systems to the Microsoft 365 platform has been a major challenge for many departments. It was a great help to us that the legal department received such strong support from Transform Data. They are both a good sparring partner for our IT department and are also able to support our legal department by harnessing best practices from numerous previous projects. This helped ensure that the transition went very smoothly for us."*

Senior Project Manager Change Office at Stedin Groep

Commenting on the project, Rob Kubben, managing partner at Transform Data, says:

*"We are proud to support Stedin in the transition from legacy systems to Custodian for Legal. The cooperation with both the legal department and the IT team has been very good and we look forward to a long and close cooperation with the Group."*



[www.transformdata.eu](http://www.transformdata.eu)



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